



UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI - 110 002

No. F.5-36/2013 (SAP-III)

17 DEC 2013

December, 2013

To

The Registrar,  
Delhi University,  
Delhi-110 007

कुलसचिव कार्यालय के लिए VC's OFFICE	
डायरी संख्या Diary No	7334
दिनांक Date	26-12-13

Sub.: University Grants Commission Assistance to the selected department under Special Assistance Programme (SAP)- Review of the Programme in the Department of Hindi, Delhi University, Delhi-110 007, for upgradation /continuation from DRS - Phase -I to DRS Phase-II for a period of 5 years (1-4-2013 to 31-3-2018).

Sir,

1. The UGC Special Assistance Programme (SAP) is intended through constant effort to raise the quality of teaching/ research in different disciplines in Bio-Sciences, Sciences, Engineering & Technology, Humanities, Social Science departments and carefully selected on the basis of their work, academic achievements and viable potential for further development. The essence and primary aim of the scheme is combination of teaching and research to encourage group research efforts in pursuit of excellence.
2. The Department of Hindi was implementing Phase -I of the programme at the level of DRS approved for duration of five years.
3. As per guidelines, the Commission constituted an Expert Committee to review the progress made by the above department which has completed its approved term of participation under the Special Assistance Programme (SAP). The Expert Committee Reviewed the department on 13.2.2013 In the Office of UGC, New Delhi
4. The Review Committee, after a very careful and critical in-depth examination of the academic achievements made by the department during the terms as well as discussing various aspects of implementation of the programme with the departmental representatives has submitted their recommendations to the Commission.  
The UGC has approved the Department of Hindi from DRS-I to DRS-II programme for a further period of Five years from 1.4.2013 to 31.3.2018.
6. On the basis of the recommendations of the Review Committee, I am directed to convey approval of the University Grants Commission to the continuation/Up-gradation of the programme at the level of DRS-II for a duration of 5 years with the following thrust area(s) for research and teaching.

**Thrust Area Identified**

- **Hindi sahitya ke itihaas ka punah lekhan**

As recommended by the Review Committee, the Co-ordinator of the Programme for the present phase will be as indicated below:

**Prof. Ramesh Guatam** (Coordinator) **Prof. Harimohan Sharma** & (Dy. Coordinator) for **DRS-II programme** under SAP

The Co-ordinator may continue till the end of the present duration of the programme or till his/her superannuation.

7. The financial assistance approved for implementing the present phase at the level of **DRS-II** for duration of **5 years (01/04/2013 to 31/03/2018)** is given below:

S. No.	Items	Amount approved RS. (IN LAKH)
	<i>Non Recurring</i>	
I	Equipment	15.00
	<b>Total</b>	<b>15.00</b>
	<i>Recurring</i>	
1.	Contingency /working expenses @ Rs.1,50,000/-p.a	07.50
2.	Travels/field facilities/Field trips for faculty members only (all within India only)@Rs.1,00,000/-p.a.	05.00
3.	Visiting Fellows @Rs.1,00,000 /-p.a	05.00
4.	Seminar (for organization) on thrust Area @ Rs.2,00,000 /- p.a	10.00
5.	Hiring the services of Technical /industrial/secretarial assistance as relevant to the programme (for programme duration only) @ Rs.1,50,000 /-p.a.	07.50
6.	Advisory Committee meeting (TA/DA for UGC Nominees in the committee @ Rs.1,00,000 /- p.a.	05.00
7.	Books & Journals @ Rs.1.00,000/-p.a.	05.00
	<b>Total</b>	<b>45.00</b>

**Non-Recurring**  
**Recurring**

**Rs. 15,00,000/-**  
**Rs. 45,00,000/-**

**Total (NR+R) for 5 years**

**Rs. 60,00,000/-**

**(Rupees Sixty lakh only)**



8. The University is to maintain a separate bank account for the grants released under Special Assistance Programme. All interest earned by the university/ department by investment of funds sanctioned by the UGC under Special Assistance Programme will be treated as additional grant. The University/Department will have to submit the Utilization Certificate of the amount earned as interest (after prior approval of Advisory Committee), at the time of submitting the annual accounts for the programme.
9. The University/Department may follow the SAP Guideline posted on the UGC website.
10. The University/ Institute may follow the norms for appointment of Programme Co-ordinator and Deputy Co-ordinator (no Joint Co-ordinator or Co-ordinator) and also constitute an Advisory Committee as per the guidelines of the Commission which can be downloaded from UGC website [www.ugc.ac.in](http://www.ugc.ac.in) and follow the terms of reference of the Advisory Committee to ensure effective implementation and monitoring of the Programme. The constitution of the Advisory Committee is compulsory for all departments which are being supported under SAP. The UGC nominees in the Committee will be as indicated below. The department may contact the UGC nominees for their acceptance and intimate the Commission.

1) Prof. P. K. SaXena, Dept. of Hindi, AMU (09259017981)

2) Prof. Kattimani, Dept. of Hindi, MANUU, Hyderabad, (09490232894)

The active participation of the UGC nominees in each meeting of the Advisory Committee is essential. The composition and terms & reference of the Advisory Committee will be as given in the UGC website [www.ugc.ac.in](http://www.ugc.ac.in).

11. The University/Institute/Department is requested to take immediate steps to Submit the following information/documents for necessary action:
  - i) Acceptance of the terms and conditions of the grants duly signed by the Registrar of the University/Institute.
  - ii) Name of the competent University Officer with full address and other bank details in the prescribed enclosed proforma so that the fund can be transferred electronically.
  - iii) Detailed statement of year-wise actual expenditure incurred against the grants allocated, sanctioned during the last phase may be submitted in the PROFORMA of SAP Guidelines duly audited and certified by the Competent authority, in order to finalize the accounts of the earlier phase.
  - iv) Name of the Department Co-ordinator and Dy. Co-ordinator indicating (i) present designation (ii) specialized areas(s) of research and (iii) date of superannuation.
  - v) List of members of the Advisory Committee constituted by the university/institute as per guidelines.
  - vi) Year-wise academic programme and action proposed to be undertaken by the department during the period of **5 years** to implement the programme.
  - vii) The annual report of the work done during the year (as per effective date of the programme) should be submitted by the Programme Co-ordinator highlighting the academic achievements in research and teaching and indicating separately the progress in procuring of equipment/construction of building (only addition, alteration and renovation, if sanctioned under the programme) and the list of papers published in referred journal during the year positively reported by the end of every year.
  - viii) A Certificate from the Registrar of the university that the department is not self finance and eligible to receive the UGC financial assistance.

12. The University/Institute shall take all possible measures to ensure effective implementation of policies of Government of India relating to SC/ST students and teachers in regard to the UGC programme. In case of non-teaching staff, the policies of the Central Government in respect of Central Universities and of the State Government in respect of State Universities shall be implemented.
13. The first installment of admissible grant will be released separately. In the meantime, the University may submit the information requested for at **Para 11 (I to viii)** by return of post.
14. No request for any change in the effective date will be considered.
15. It may be noted that if orders for purchase of equipment are not placed within six months from the date of receipt of the grant by the university, the approval shall be treated as withdrawn.
16. The second and subsequent installment of grant for any approved items will be Considered and sanctioned only on receipt of the Utilization Certificate for the earlier installment in the prescribed form duly signed by the Registrar/Finance Officer and Coordinator of the Programme.
17. The Non Recurring Grant approved will be released only after settlement of the previous accounts of SAP programme. (in case of on going Programmes).
18. The University/Institution shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission that the University/institution has complied with the anti-ragging measures by stating that.

"The University/ Institution/College is strictly following the UGC Regulations on curbing the menace of Ragging in Higher Educational Institutions, 2009".

Yours faithfully,

(Dr. Nidhi Sharma)  
Deputy Secretary

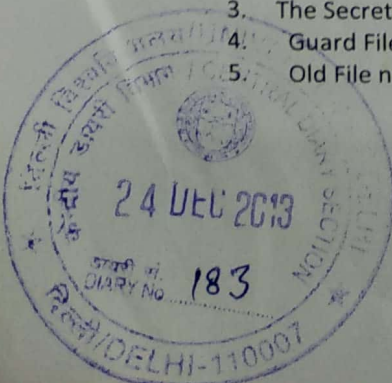
NOTE: - For details, please see SAP guidelines on UGC [website ugc.ac.in](http://ugc.ac.in).

Copy forwarded along with the copies of Annexure-I for information and necessary action to:-

Prof. Ramesh Guatam  
Co-ordinator (DRS Programme),  
Department of Hindi,  
Delhi University,  
Delhi-110 007

Copy for information to:

- ✓ 1. PS to the Vice Chancellor, Delhi University, Delhi-110 007.
2. The Head, Department of Hindi, Delhi University, Delhi-110 007
3. The Secretary to the State Government of Delhi, Department of Education, Delhi
4. Guard File.
5. Old File no. 5-34/2007(SAP-III)



*Suresh*  
(Dr. Nikhil Kumar)  
Education Officer